



Dunoon United Football Club

Position Description

MiniRoo Coordinator

Objective

The MiniRoo coordinator is primarily responsible for providing the coordination of MiniRoo teams by providing information, resources to individual team leaders from the ages between 5 and 11.

Responsibilities

- Act as the club officer and point of contact for all parents and team leaders for MiniRoo players.
- Promote small sided football.
- Actively organise, promote & encourage Team Leaders to complete grassroots clinics.
- Explain the rules to team leaders and parents.
- Promote the benefits of small sided football.
- Provide correct training equipment to each team leader for their age group.
- Ensure that teams train and play on correct size pitches.
- Ensure that teams have sufficient players for upcoming games and if short, source players from other teams within the same age group.
- Ensure that team leaders have received their Team Leaders Lanyards for identification purposes.
- Attend games regularly to assist team leaders explain MiniRoo rules to opposing Clubs if required.
- Regularly seek feedback from team leaders and assist where possible or refer to the relevant club member (e.g.: President, Registrar, Coaching Coordinator).

Relationships

- Team leaders, managers and parents of MiniRoo players.
- Registrar.
- Coaching Coordinator.

Accountability

- The MiniRoo Coordinator is accountable to the Registrar, President and General Committee.

Essential Skills

- Enthusiasm and dedication.
- Good leadership skills.
- Good listening ability.
- Effective communicator.
- Clear thinker and positive attitude.
- Ability to control and supervise others.
- Organise and delegate tasks.
- Well organised.
- Dedicated club person.
- Communication skills



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Desirable Skills

- Planning skills.
- Problem solving skills.
- Negotiation skills.
- Mediation skills.

Time Commitment

The estimated time commitment required as the MiniRoo Coordinator is 2-3 hours per week during the season. This may be increased at the beginning of the season.